

Site ID#: _____
Interviewer: _____
Date: _____

PI and Project Director Interview Guide Year 1: Pre-implementation Phase

Introduction

The purpose of this interview is to learn more about each of the clinics participating in the Prevention with Positives Initiative and how you went about planning and preparing to implement your HIV prevention interventions. The qualitative data will help guide future replication of these models and provide some context for the quantitative data. Your participation in this study is strictly voluntary – you are not required to participate in this interview as part of your job. Do you have any questions before I begin?

Okay let's get started.

Section A: HIV Prevention Intervention Details

First, let's talk about the upcoming intervention.

Intervention Role

1. Please describe the intervention.

(Note: please make sure they cover goals of intervention and eligibility requirements)

(for those that may also have intervention provider role)

1a. What is your role in the intervention?

∂ Have you ever participated in a multi-site study before?

History

2. How did you decide to apply for this funding

- Have you received any funding for prevention efforts or services in the past?

1. Tell me more about the decision to use this type of intervention in this clinic.

- Previous experience in the clinic?
- Formative research?
- Review of literature on available intervention?
- Input of CAB, other groups?
- HRSA/CDC models in development

Implementation and Piloting and Refinement

2. How has the intervention you proposed changed as you prepared to implement it?

- What necessitated these changes?
3. Did you modify the intervention for your clinic and/or population?
 - Why?
 - How?
 4. What have been the challenges in preparing to implement the intervention?
 - How have you addressed these?
 5. Did you pilot the intervention?
 - With whom
 - Tell me about it
 - Did you make any changes? If so what were they?

Training

6. Talk to me about training.
 - How was curriculum found?
 - Who provided training?
 - Describe content of training?
 - How effective do you think training was?
 - How difficult was training process in general?
 - How would you do training differently in the future?
7. What do you anticipate will be the most difficult part of implementing the intervention with patients?
 - Barriers in clinic
 - *What are the obstacles to conducting HIV prevention activities with HIV infected individuals in a clinical setting?*
 - *And how can they be overcome?*
 - *How does the setting and organization of the clinic influence the delivery of interventions?*
 - Barriers from providers
 - Barriers from patients
8. Are there any groups of patients for whom you think this intervention will not work as well for? Tell me about these groups.
9. For those clinics working w/multiple players:
 - How did you get buy in from other players in the clinic?
 - How do you coordinate with all the other players (e.g., monthly meetings)
 - How well do the other players involved work together?
10. From your perspective, describe what will constitute a successful intervention.

Section C: Prevention with Positives Resources

11. Are there any other training or types of technical support that would help you with implementing this intervention?

12. Is there anything you would like to add that I have not asked you about the intervention and your role in the intervention?

Thank you for taking time to speak with me today.

To be filled out after the interview based on observations. Section D: Provider Demographics

Before we end this interview, I just need some basic information about you.

1. What is your gender?
 - a. Male
 - b. Female
 - c. Transgender

2. Which of the following categories describes your ethnicity? You may choose more than one.
 - a. White
 - b. Black or African-American
 - c. Asian
 - d. Native Hawaiian or Pacific Islander
 - e. American Indian or Alaskan Native
 - f. Puerto Rican or Dominican
 - g. Mexican or Mexican American
 - h. Cuban or Cuban American
 - i. Other Latino/a/Hispanic _____
 - j. Other _____
 - k. Refused _____

3. What is your background or training?
 - a. Physician
 - b. PA
 - c. Nurse
 - d. Nurse Practitioner
 - e. Health Educator
 - f. Social worker
 - g. Peer Educator/Counselor
 - h. Principal Investigator
 - i. Other